



FY24 Single Audit Announcement

The FY24 Single Audit Qualifier Questionnaire will become available in GME on October 15, 2024. All entities must submit their FY24 Questionnaire by December 31, 2024.

As recipients of federal funding from the Arizona Department of Education, all local education agencies (LEAs) are required to complete a Single Audit Qualifier Questionnaire in the Grants Management Enterprise (GME) system, by December 31st each year, regardless of the amount of Federal award funds spent.

Per 2 CFR §200.501 a non-Federal entity that expends \$750,000 or more during the entity's fiscal year in federal awards must have a Single Audit conducted for that year. The purpose of this Single Audit Questionnaire is to allow you to report whether or not your organization was subject to Single Audit in FY24. If applicable, the FY24 Single Audit Reporting Package will need to be uploaded into GME within 9 months after your organization's fiscal year end date, or within 30 days after receiving your Single Audit Report from a third-party CPA, whichever occurs first. Failure to complete the Single Audit Qualifier Questionnaire or submit the Single Audit Reporting Package in a timely manner could result in a fiscal hold being placed on all grant reimbursement activity.

Once the Single Audit Qualifier Questionnaire opens on October 15th, we estimate that it will take 2 to 3 minutes to complete. You will need to have the Single Audit Update user role to submit your response. Your LEA User Access Administrator can assign that role to the appropriate staff as needed. **Please do not wait to complete this important task!**

For direct assistance with the Single Audit, please contact Grants Management at 602-542-3901, Option 3.