



LEA Guidance for Title IV-A Student Mental Health Assessment and Services

Per SEC. 4001. [20 U.S.C. 7101] GENERAL PROVISIONS of ESEA Title IV, Part A Statute, the Arizona Department of Education (ADE) requires that Local Education Agencies (LEAs) sign an attestation form when requesting to utilize Title IV-A funds for mental health assessment or services.

LEAs will attest that they have obtained prior written, informed consent from the parent of each child who is under 18 years of age to participate in any mental-health assessment or service that is funded under Title IV-A and conducted in connection with an elementary school or secondary school under Title IV-A.

Before obtaining the consent, the LEA shall provide the parent written notice describing in detail such mental health assessment or service, including the purpose for such assessment or service, the provider of such assessment or service, when such assessment or service will begin, and how long such assessment or service may last.

The written, informed consent described in such paragraph shall not be required in—

- a) an emergency, where it is necessary to protect the immediate health and safety of the child, other children, or entity personnel; or
- b) other instances in which an entity actively seeks parental consent, but such consent cannot be reasonably obtained, as determined by the State or local educational agency, including in the case of—
 - i. a child whose parent has not responded to the notice; or
 - ii. a child who has attained 14 years of age and is an unaccompanied youth, as defined in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a).

When is an attestation form required?

- These criteria will apply to any new grant applications as well as any revisions to existing grants.
- Grants that have already been director approved and are not seeking revision will not be affected. Please contact your program specialist for more information.

Directions for submitting the Title IV-A Mental Health Services Grant Request Attestation:

- Attestation form can be found in the Title IV-A Related Document page.
- Entity authorized signer (superintendent/charter official) must sign the form.
- School district/charter will upload the attestation form in Grants Management Enterprise (GME) into their Title IV-A Related Documents page.



**State of Arizona
Department of Education**

Title IV-A Student Mental Health Assessment and Services

The Local Education Agency (LEA) hereby attests that it has obtained prior written, informed consent from the parent of each child under the age of 18 who will be participating in a mental-health assessment or service that is funded under Title IV-A and conducted in connection with an elementary school or secondary school under Title IV-A.

Entity Name

CTDS #

Signature of Entity Authorized Signer

Title

Printed Name of Entity Authorized Signer

Date