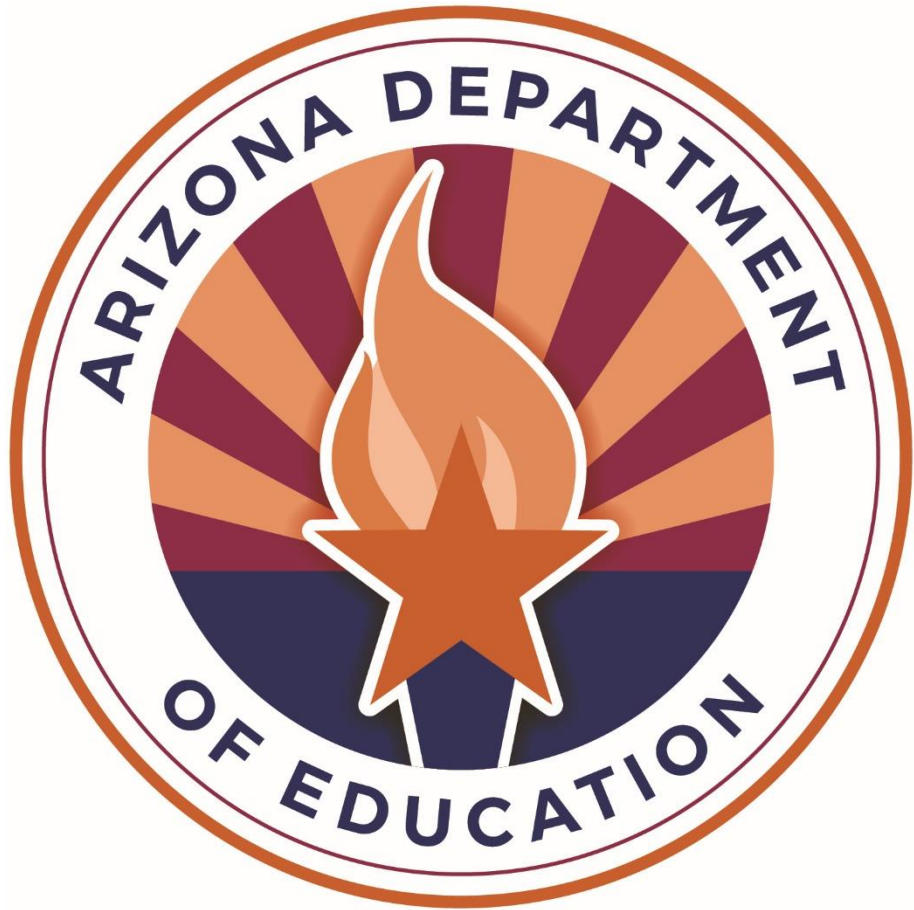# ESSER (I, II, III) Funds
USED LEA Annual Data Reporting

Expenditures and Activities for FY23

LEA Guidance

April 2024

ESSER Reporting – Contact information

For ESSER team assistance, please email to **ESSER@azed.gov**

For GME system assistance call 602.542.3901, Option 1, or submit a Help Desk ticket by creating/emailing a History Log comment to Grants Management from the ESSER Reporting Supplement History Log

Webinar Agenda

Review of USED ESSER Data Reporting Requirements and Data Element Categories

GME ESSER Data Reporting Supplement Walkthrough for Title I and Non-Title I LEAs

Contacts & Resources

Opportunities for Support, Key Takeaways & Next Steps

ESSER Funds – USED LEA Data Reporting Requirements

- The US Department of Education has released final data collection reporting requirements for all ESSER fund grants (ESSER I, II and III). Comprehensive data are required to be submitted by states (SEAs) and LEAs regarding their usage of ESSER grant funds.

- Data must be reported for all ESSER I, II and/or III grants with allocations and/or expenditures from **July 1, 2022 through June 30 2023.**

- Please review all page instructions before entering responses as some pages require reporting for expenditures **paid** via reimbursement request in GME during this period. Other pages are general data gathering **not** tied to expenditures paid.

- Most of the required data elements (fiscal, program and personnel) are not currently captured through existing ADE collections

- Data response types include a combination of Y/N (or True/False) and open-ended responses (as applicable). For grants with no allocation or expenditures paid OR no expenditure activity, enter "$0.00" and/or "N/A" where applicable.
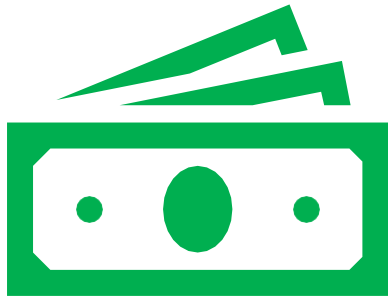
General Information and Instructions

➢ "**Expended**" is defined here for USED reporting purposes as ESSER (I, II and III as applicable) funds drawn down to reimburse any ESSER-related expenses during **FY23 (July 1, 2022 – June 30, 2023)**:
   ✓ **ESSER I, II & III**: July 1, 2022 – June 30, 2023 (state fiscal year FY23)

➢ "Expenditures" amounts populated in the ESSER Reports reflect GME reimbursements for expenditures that were **PAID** at any point from **July 1, 2022 THROUGH June 2023**, no matter when the reimbursement requests were submitted.

➢ Expenditure responses must reflect payments made during the date range, **NOT** when you originally expended the amounts, but instead the date(s) on which you were paid per GME.

➢ LEAs must complete **all** sections of this report based on all ESSER (I, II and III) funds received, as applicable. **All items require a response. Enter "0" or "N/A" as applicable for fields that have no expenditures or related data**

➢ Refer to budget and narrative response information provided in ESSER I, II and III LEA funding application(s) and associated approved reimbursement requests, as applicable, while completing this reporting. This will help to ensure LEA reported responses are consistent with information in your approved funding application and reimbursement requests

ESSER Data Reporting Elements

- Highlights of the primary categories of data and elements required for ESSER I, II and III:

FISCAL

- Total amounts **allocated,** and **actual expenditures, disaggregated by activity category,** within each grant within the reporting period

- There are four primary activity categories

- Reporting of planned uses of funds based as a percentage of funds remaining

PROGRAM

- A series of survey-style Yes/No responses across four survey categories

- Title I LEAs will also need to provide responses regarding the 20% required set-aside to address learning loss
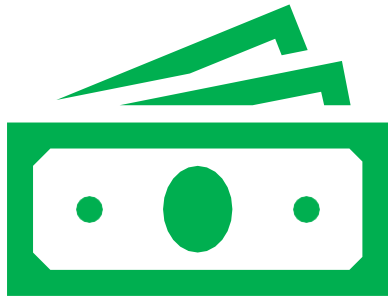
PERSONNEL

- Reporting of Total LEA FTE counts of all staff within the LEA, regardless of whether the position is funded by Federal, State, local, or other funds

ESSER Data Reporting Elements

- There are **four primary activity categories** for LEAs to report expenses:

FISCAL

- Total amounts **allocated,** and **actual expenditures, disaggregated by activity category,** within each grant and funding source within the reporting period

- There are four primary activity categories

- Reporting of planned uses of funds based as a percentage of funds remaining

Addressing Physical Health and Safety

Meeting Students' Academic, Social, Emotional, and Other Needs
(Excluding Mental Health Supports)

Mental Health Supports for Students and Staff

NOTE: *'Mental health supports' are defined as services provided by a licensed mental health professional. Services delivered by non-licensed professionals should be reported as "Meeting Students' Academic, Social, Emotional, and Other Needs".*
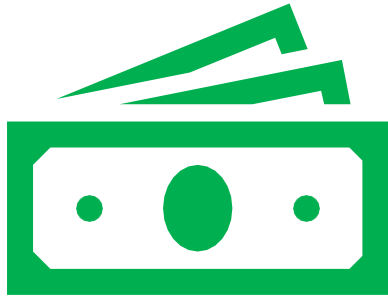
Operational Continuity and Other Allowed Uses

ESSER Data Reporting Elements

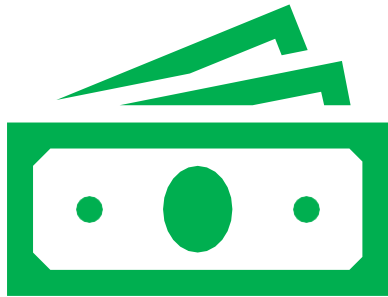- There are **four primary activity categories** for LEAs to report expenses:

FISCAL

- Total amounts **allocated,** and **actual expenditures, disaggregated by activity category,** within each grant and funding source within the reporting period

- There are four primary activity categories

- Reporting of planned uses of funds based as a percentage of funds remaining

➢ **Non-Title I LEAs** will address each of the four expenditure categories through providing **Yes/No responses**

➢ **Title I LEAs** are required to provide **actual expenditures** within each expenditure category within the following **object code categories**:
  - Personnel Services – Salaries
  - Personnel Services -- Benefits
  - Purchased Professional and Technical Services
  - Purchased Property Services
  - Other Purchased Services
  - Supplies
  - Property
  - Debt Service and Miscellaneous
  - Other Items

ESSER Data Reporting Elements

- Reporting of **planned uses of funds**:

FISCAL

- Total amounts **allocated,** and **actual expenditures, disaggregated by activity category,** within each grant and funding source within the reporting period

- There are four primary activity categories

- Reporting of planned uses of funds based as a percentage of funds remaining

➤ All LEAs will report their planned (budgeted) uses of their remaining ESSER I, II and III funds within the four activity categories, as applicable. If no funds are remaining, the LEA should enter 0% for each category

➤ Data entered for this section will be **percentages**:

Example:

Addressing Physical Health and Safety	10%
Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)	60%
Mental Health Supports for Students and Staff	10%
Operational Continuity and Other Allowed Uses	20%
TOTAL	100%

➤ Refer to the budget information provided in ESSER I, II and III LEA funding application(s) to ensure LEA reported responses are consistent with the information in approved funding applications

ESSER Data Reporting Elements

- Highlights of the primary categories of data and elements required for ESSER I, II and III:
  Note: Responses for this section refer to the use of **all ESSER I, II and III** funds expended during the reporting period

PROGRAM

- A series of survey-style Yes/No responses across four survey categories

- Title I LEAs will also need to provide responses regarding the 20% required set-aside to address learning loss

Maintaining Safe In-Person Instruction
➢ **Please select Yes or No** to indicate whether ESSER funds were expended on each of the items listed

Internet Access Expenditures
➢ **Please select Yes or No** to indicate whether ESSER funds were expended on each of the items listed

Reengaging Students
➢ **Please select Yes or No** to indicate strategies used to re-engage students with poor attendance or participation

ESSER Allocation Criteria
➢ **Please select Yes or No** to indicate criteria used to allocated ESSER funds to schools

ESSER Data Reporting Elements

- The *ESSER III – LEA Use of the 20% Required Set-Aside to Address Learning Loss* section applies **only to Title I LEAs** use of ESSER III funds:

PROGRAM

- A series of survey-style Yes/No responses across four survey categories

- Title I LEAs will also need to provide responses regarding the 20% required set-aside to address learning loss

ESSER III – LEA Use of the 20% Required Set-Aside to Address Learning Loss

➤ Which activities or interventions did the LEA implement during the reporting period (July 1, 2022 – June 30, 2023) to satisfy the LEA's ESSER III mandatory 20% set-aside to address learning loss? (**Mark Y or N for each activity**)

➤ **Description of how the selected activities or interventions address the disproportionate impact of COVID-19 on underserved student groups**
   - This response will be prepopulated from the LEA's approved ESSER III application. However, the system will provide the opportunity to edit this response, if needed

ESSER Data Reporting Elements

- The last section refers to personnel data for all FTEs in the LEA:

PERSONNEL

- Reporting of Total LEA FTE counts of all staff within the LEA, regardless of whether the position is funded by Federal, State, local, or other funds

Full-Time Equivalent (FTE) Positions

Provide the number of full-time equivalent (FTE) positions for the LEA, or non-LEA Entity as of the listed reporting dates.

- *(The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds - and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions)*

Full-Time Equivalent (FTE) Positions as of September 30, 2022 (5)

Data Count ID	Detail Items	Responses
793.T	Full-time equivalent (FTE) positions as of **September 30, 2022**	_____ * 793.T

Full-Time Equivalent (FTE) Positions as of September 30, 2023 (5)

Data Count ID	Detail Items	Responses
793.T	Full-time equivalent (FTE) positions as of **September 30, 2023**	_____ * 793.T

Overview of the Data Reporting Supplement in GME

Grants Management Enterprise GME
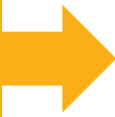
The **ESSER Reporting supplement** may be accessed through the **ADE Grants Management system** at: **gme.azed.gov**

You will need to sign into the Grants Management system using your **ADEConnect** login information to access the application. **Access to the Grants Management system may need to be granted to you** by your local **LEA ADEConnect Entity Administrator**

The **Supplement** is named: **"ESSER Reporting"** under **Fiscal Year 2024**

Fiscal Year: 2024

Supplement:
- Cost Allocation Plan
- CTE Reporting
- ESSER II - Late Liquidation
- ESSER Reporting - Non-Title I LEAs
- ESSER Reporting - Title I LEAs

Overview of the Data Reporting Supplement in GME

Complete All Required Sections in GME

Title I LEAs →

	General Information and Instructions - Title I LEAs
	General Information and Instructions
	Entity Contact Information - Title I LEAs
	Entity Contact Information
	ESSER Total Allocated and Expended Funds - Title I LEAs
	ESSER Total Allocated and Expended Funds
	Uses of ESSER Funds - Title I LEAs
	A – LEA Uses of ESSER I, II & III Funds - Use of Funds Detail -Title I LEAs
	Full-Time Equivalent (FTE) Positions
	Full-Time Equivalent (FTE) Positions

Non-Title I LEAs →

	General Information and Instructions - Non-Title I LEAs
	General Information and Instructions
	Entity Contact Information - Non-Title I LEAs
	Entity Contact Information
	ESSER Total Allocated and Expended Funds - Non-Title I LEAs
	ESSER Total Allocated and Expended Funds
	Uses of ESSER Funds – Non-Title I LEAs
	A - LEA Uses of ESSER I, II & III Funds - Use of Funds Detail
	Full-Time Equivalent (FTE) Positions
	Full-Time Equivalent (FTE) Positions

Overview of the Data Reporting Supplement in GME

Existing Sections

General Information and Instructions

Entity Identification and Contact Information

ESSER Total Allocated and Expended Funds

Uses of ESSER Funds

Full-Time Equivalent (FTE) Positions

General Information and Instructions

➢ "**Expended**" is defined here for USED reporting purposes as ESSER (I, II and III as applicable) funds drawn down to reimburse any ESSER-related expenses during **FY23 (July 1, 2022 – June 30, 2023)**:
  ✓ **ESSER I, II & III**: July 1, 2022 – June 30, 2023 (state fiscal year FY23)

➢ "Expenditures" amounts populated in the ESSER Reports reflect GME reimbursements for expenditures that were **PAID** at any point from July 1, 2022 THROUGH June 2023, no matter when the reimbursement requests were submitted.

➢ Expenditure responses must reflect payments made during the date range, **NOT** when you originally expended the amounts, but instead the date(s) on which you were paid per GME.

➢ LEAs must complete **all** sections of this report based on all ESSER (I, II and III) funds received, as applicable. **All items require a response. Enter "0" or "N/A" as applicable for fields that have no expenditures or related data**

➢ Refer to budget and narrative response information provided in ESSER I, II and III LEA funding application(s) and associated approved reimbursement requests, as applicable, while completing this reporting. This will help to ensure LEA reported responses are consistent with information in your approved funding application and reimbursement requests

5

Entity Identification Information

➢ The **Entity Identification Information** subsection is where the LEA should confirm entity name and UEI #

➢ USED is also requesting that DUNS #s are provided for historical verification:

Entity Contact Information

➢ The **Entity Contact Information** subsection is where the LEA should provide the primary contacts for the LEA for each ESSER fund grant

➢ Additional contacts may also be added for each grant as needed:

ENTITY CONTACT INFORMATION - Title I LEAs

REQUIRED CONTACTS

Grant Name	Primary Contact Name	Contact Title	Contact Phone	Contact Email
ESSER I	*	*	*	*
ESSER II	*	*	*	*
ESSER III	*	*	*	*

ADDITIONAL CONTACTS *(Optional)*

Grant Name	Additional Contact Name(s)	Contact Title	Contact Phone	Contact Email
Please select... ∨				

IMPORTANT - Click "Add Row" for each Additional Contact to be entered.

ESSER Total and Expended Funds

➢ The **ESSER Total Allocated and Expended Funds** section will be **prepopulated** by GME for the **total amounts awarded** and **total expended** by the LEA during the reporting period across ESSER I, II and III:

Total amount **awarded** will reflect **ALL** funds awarded.

Total amount of **expenditures paid in GME** will reflect data through **June 30, 2023**

These amounts cannot be edited.

ESSER Total Allocated and Expended Funds Paid in GME (3.a/3.b1)		ESSER I	ESSER II	ESSER III
Data Count ID	**Funds Category**			
323.T, 324.T, 325.T	Total amount **awarded**	$ 0.00 ID: 323.T	$ 0.00 ID: 324.T	$ 0.00 ID: 325.T
326.T, 327.T, 328.T	Total amount **expended**	$ 0.00 ID: 326.T	$ 0.00 ID: 327.T	$ 0.00 ID: 329.T

Uses of ESSER Funds

➢ The **Uses of ESSER Funds** section has five required subsections:

- **LEA Uses of ESSER I, II & III Funds – Use of Funds Detail**
- **Safe School Reopening Expenditures**
- **Internet Access Expenditures**
- **Reengaging Students**
- **ESSER Allocation Criteria**

➢ The last four subsections are presented as Yes/No surveys

➢ **Title I LEAs** have *one additional section*:
  ✓ ESSER III - LEA Use of the 20% Required Set-Aside to Address Learning Loss

Uses of ESSER Funds

LEA Uses of ESSER I, II & III Funds – Use of Funds Detail

The **LEA Uses of ESSER I, II & III Funds** subsection is intended to capture data regarding how ESSER funds were **expended** within four primary activity categories as defined by USED

Addressing Physical Health and Safety

Meeting Students' Academic, Social, Emotional, and Other Needs
(Excluding Mental Health Supports)

Mental Health Supports for Students and Staff

NOTE: *'Mental health supports' are defined as services provided by a licensed mental health professional. Services delivered by non-licensed professionals should be reported as "Meeting Students' Academic, Social, Emotional, and Other Needs".*

Operational Continuity and Other Allowed Uses

LEA Uses of ESSER I, II & III Funds – Use of Funds Detail

Here is an example using the first category of '*Addressing Physical Health and Safety*'. The LEA should indicate the total amounts **expended** during the reporting period within each ESSER fund grant, as applicable. If not applicable, the LEA would enter **$0.00**

"**Expended**" is defined here for USED reporting purposes as ESSER and III as applicable) funds drawn down to reimburse any ESSER-related expenses <u>during</u> **state fiscal year FY23 (July 1, 2022 – June 30, 2023)**:

"Expenditures" and "Expended" amounts populated in the ESSER Reports reflect GME reimbursements for expenditures that were **PAID** at any point from July 1, 2022 THROUGH June 2023, no matter when the reimbursement requests were submitted.

Expenditure responses must be made utilizing the dates you were **paid** per GME for the expenditures submitted on your reimbursement request, NOT when you originally expended the funds.

> Note that expenses for **ESSER III** need to be **separated** between those associated with the **20% set-aside** and **discretionary** funds. **Expenses for ESSER III should be reported in only one of the two ESSER III columns**, as applicable

Data Count ID	Description	ESSER I	ESSER II	ESSER III - Total Expended	
				ESSER III *excluding* required set-aside	**ESSER III** *20% required set-aside*
4000.T (a-d)	ESSER Total Expended Funds - *(Data ESSER I and ESSER II expenditures will be prepopulated; pending vendor update)*	$ 0.00 4000a.T	$ 0.00 4000b.T	$ * 4000c.T	$ * 4000d.T
				IMPORTANT: ESSER III 20% set-aside to Address Learning Loss amount will be exclusive of the amount reported in the preceding ESSER III column; report each expenditure in only one of the two ESSER III columns below, entering $0.00 in whichever column *does not* have expenditures for that line item.	
	Uses of ESSER Funds				
330.T, 370.T, 410.T, 450.T	Total amount expended on Addressing Physical Health and Safety				
331.T, 371.T, 411.T, 451.T	Personnel Services - Salaries	$ * ID: 331.T	$ * ID: 371.T	$ * ID: 411.T	$ * ID: 451.T
332.T, 372.T, 412.T, 452.T	Personnel Services -- Benefits	$ * ID: 332	$ * ID: 372.T	$ * ID: 412.T	$ * ID: 452.T
333.T, 373.T, 413.T, 453.T	Purchased Professional and Technical Services	$ * ID: 333.T	$ * ID: 373.T	$ * ID: 413.T	$ * ID: 453.T
334.T, 374.T, 414.T, 454.T	Purchased Property Services	$ * ID: 334.T	$ * ID: 374.T	$ * ID: 414.T	$ * ID: 454.T
335.T, 375.T, 415.T, 455.T	Other Purchased Services	$ * ID: 335.T	$ * ID: 375.T	$ * ID: 415.T	$ * ID: 455.T
336.T, 376.T, 416.T, 456.T	Supplies	$ * ID: 336.T	$ * ID: 376.T	$ * ID: 416.T	$ * ID: 456.T
337.T, 377.T, 417.T, 457.T	Property	$ * ID: 337.T	$ * ID: 377.T	$ * ID: 417.T	$ * ID: 457.T
338.T, 378.T, 418.T, 458.T	Debt Service and Miscellaneous	$ * ID: 338.T	$ * ID: 378.T	$ * ID: 418.T	$ * ID: 458.T
339.T, 379.T, 419.T, 459.T	Other Items	$ * ID: 339.T	$ * ID: 379.T	$ * ID: 419.T	$ * ID: 459.T

Uses of ESSER Funds – Non-Title I LEAs

LEA Uses of ESSER I, II & III Funds – Use of Funds Detail

Non-Title I LEAs should indicate by selecting **Yes or No** how they expended ESSER I, II and III funds across each of the four primary activity categories

"**Expended**" is defined here for US Ed reporting purposes as ESSER (I, II and III as applicable) funds drawn during down FY23 (July 1, 2022 –June 30, 2023) to reimburse any ESSER-related expenses

Data Count ID		ESSER I		ESSER II		ESSER III	
	Uses of ESSER Funds						
280, 293, 313	Were funds used to Address Physical Health and Safety?	* Yes	No	* Yes	No	* Yes	No
281, 294, 314	Were funds used to Meet Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)?	* Yes	No	* Yes	No	* Yes	No
282, 295, 315	Were funds used on Mental Health Supports for Students and Staff? NOTE: 'Mental health supports' are defined as services provided by a licensed mental health professional. Services delivered by non-licensed professionals should be reported as "Meeting Students' Academic, Social, Emotional, and Other Needs".	* Yes	No	* Yes	No	* Yes	No
283, 296, 316	Were funds used on Operational Continuity and Other Uses?	* Yes	No	* Yes	No	* Yes	No

Uses of ESSER Funds

Planned Uses of Remaining Funds

✓ All LEAs will report their **planned** (budgeted) **uses** of their **remaining ESSER I, II and III funds** within the four activity categories, as applicable

✓ Data entered for this section will be **percentages**

✓ The percentages entered should total to 100% for each ESSER grant column

> Refer to the budget information provided in LEA ESSER I, II and III LEA funding application(s) to ensure LEA reported responses are consistent with the information in approved funding applications

	Planned Uses of Remaining Funds	ESSER I	ESSER II	ESSER III
4001.T (a-c)	ESSER Award Amounts	$ _____ 4001a.T	$ _____ 4001b.T	$ _____ 4001c.T
491.T, 497.T, 504.T	Remaining ESSER funds - (Data for this row will be calculated and displayed by system; pending vendor update)	$ _____ ID: 491.T	$ _____ ID: 497.T	$ _____ ID: 504.T
492.T, 498.T, 505.T	Percentage of remaining ESSER funds planned for Addressing Physical Health and Safety	_____ % * ID: 492.T	_____ % * ID: 498.T	_____ % * ID: 505.T
493.T, 499.T, 506.T	Percentage of remaining ESSER funds planned for Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)	_____ % * ID: 493.T	_____ % * ID: 499.T	_____ % * ID: 506.T
494.T, 500.T, 507.T	Percentage of remaining ESSER funds planned for Mental Health Supports for Students and Staff. NOTE: 'Mental health supports' are defined as services provided by a licensed mental health professional. Services delivered by non-licensed professionals should be reported as "Meeting Students' Academic, Social, Emotional, and Other Needs"	_____ % * ID: 494.T	_____ % * ID: 500.T	_____ % * ID: 507.T
495.T, 501.T, 508.T	Percentage of remaining ESSER funds planned for Operational Continuity and Other Allowed Uses	_____ % * ID: 495.T	_____ % * ID: 501.T	_____ % * ID: 508.T

Uses of ESSER Funds

Maintaining Safe In-Person Instruction

✓ Indicate by selecting **Yes or No** if the LEA expended **any** ESSER funds (**ESSER I, II or III**) during the reporting period of **state fiscal year FY23 (July 1, 2022 – June 30, 2023)** on these activity categories:

Maintaining Safe In-Person Instruction

Please select Yes or No below to indicate whether ESSER funds were expended on each of the items listed. - *NOTE: "ESSER" refers to ESSER I, ESSER II, and ESSER III funds*

Data Count ID	Category	Responses
509.T	Were ESSER funds expended to promote vaccination?	* ○ Yes ○ No
510.T	Were ESSER funds expended on consistent and correct mask use?	* ○ Yes ○ No
511.T	Were ESSER funds expended on physical distancing?	* ○ Yes ○ No
512.T	Were ESSER funds expended on screening testing to promptly identify cases, clusters, and outbreaks?	* ○ Yes ○ No
513.T	Were ESSER funds expended on ventilation?	* ○ Yes ○ No
514.T	Were ESSER funds expended on handwashing and respiratory etiquette?	* ○ Yes ○ No
515.T	Were ESSER funds expended on staying home when sick and getting tested?	* ○ Yes ○ No
516.T	Were ESSER funds expended on contact tracing?	* ○ Yes ○ No
517.T	Were ESSER funds expended on cleaning and disinfection?	* ○ Yes ○ No

Uses of ESSER Funds

Internet Access Expenditures

- ✓ First, indicate if **any** ESSER funds (**ESSER I, II or III**) were expended to provide home internet access for students during the reporting period of **state fiscal year FY23 (July 1, 2022 – June 30, 2023)**

- ✓ **If Yes**, then select **Yes or No** to indicate what types of home internet services were provided by the district using ESSER funds

- ✓ Use the 'Other' section (as needed) by selecting Yes or No and then providing a brief description

Internet Access Expenditures

☐ 518.T. Check if ESSER funds were expended to provide home internet access for students.

Please select Yes or No below to indicate whether ESSER funds were expended on each of the items listed.
- *NOTE: "ESSER" refers to ESSER I, ESSER II, and ESSER III funds*

Data Count ID	Detail Item	Responses
519.T	Were ESSER funds expended to provide mobile hotspots with paid data plans?	* ○ Yes ○ No
520.T	Were ESSER funds expended to provide internet-connected devices with paid data plans?	* ○ Yes ○ No
521.T	Were ESSER funds expended to provide a home internet subscription for students paid for by the district?	* ○ Yes ○ No
522.T	Were ESSER funds expended to provide home internet access through a district-managed wireless network?	* ○ Yes ○ No
523.T	Were ESSER funds expended to provide home internet access via other services?	* ○ Yes ○ No
524.T	Please specify/provide description of other services if a "Yes" response is provided in above row:	

Uses of ESSER Funds

Reengaging Students

- ✓ First, indicate if the LEA sought to reengage students with poor attendance or participation

- ✓ **If Yes**, then select **Yes or No** to indicate the strategies the LEA may have used to reengage students with poor attendance or participation

- ✓ Use the 'Other' section (as needed) by selecting Yes or No and then providing a brief description

- ✓ **Please answer regardless of whether ESSER funds were used for this purpose**

Reengaging Students

Please select Yes or No below to indicate strategies used to re-engage students with poor attendance or participation. **Please answer regardless of whether ESSER funds were used for this purpose.**

Data Count ID	Detail Item	Response
525.T.	Sought to re-engage students with poor attendance or participation.	* ○ Yes ○ No
526.T	Sought to re-engage students with poor attendance or participation using direct outreach to families	* ○ Yes ○ No
527.T	Sought to re-engage students with poor attendance or participation by engaging the school district homeless liaison	* ○ Yes ○ No
528.T	Sought to re-engage students with poor attendance or participation by partnering with community-based organizations	* ○ Yes ○ No
529.T	Sought to re-engage students with poor attendance or participation by offering home internet service and/or devices	* ○ Yes ○ No
530.T	Sought to re-engage students with poor attendance or participation by implementing new curricular strategies to improve student engagement	* ○ Yes ○ No
531.T	Sought to re-engage students with poor attendance or participation by offering credit recovery and/or acceleration strategies	* ○ Yes ○ No
532.T	Sought to re-engage students with poor attendance or participation by using other strategies	* ○ Yes ○ No
533.T	Please provide description of other strategies used to re-engage students with poor attendance or participation if a "Yes" response is provided in above row:	* [ ]

Uses of ESSER Funds

ESSER Allocation Criteria

- ✓ First, indicate if the LEA allocated some portion of their ESSER funds (**ESSER I, II or III**) to schools during the reporting period of **state fiscal year FY23 (July 1, 2022 – June 30, 2023)**

- ✓ **If Yes**, then select **Yes or No** to indicate the criteria the LEA may have used to allocate funds to schools within the LEA

- ✓ Use the 'Other' section (as needed) by selecting Yes or No and then providing a brief description

ESSER Allocation Criteria

☐ 544.T. Check if some portion of ESSER funds was allocated to schools in the current reporting period.

Please select Yes or No below to indicate criteria used to allocated ESSER funds to schools. - NOTE: "ESSER" refers to ESSER I, ESSER II, and ESSER III funds

Data Count ID	Allocation Criteria	Response
544.T	Was some portion of ESSER funds allocated to schools in the current reporting period?	* ○ Yes ○ No
545.T	Was a flat amount per school or per pupil used as criteria for allocation of ESSER funds to schools?	* ○ Yes ○ No
546.T	Was the number or proportion of students at the school with specific curricular needs used as criteria for allocation of ESSER funds to schools?	* ○ Yes ○ No
547.T	Was the number or proportion of students at the school who are eligible for Free or Reduced-Price Lunch and/or other indicators of low-income background used as criteria for allocation of ESSER funds to schools?	* ○ Yes ○ No
548.T	Were measure(s) of lost instructional time ("learning loss") used as criteria for allocation of ESSER funds to schools?	* ○ Yes ○ No
549.T	Was stakeholder or community input used as criteria for allocation of ESSER funds to schools?	* ○ Yes ○ No
550.T	Was Title I status used as criteria for allocation of ESSER funds to schools?	* ○ Yes ○ No
551.T	Was other data used as criteria for allocation of ESSER funds to schools?	* ○ Yes ○ No
552.T	Please provide description of other data used as criteria for allocation of ESSER funds to schools if a "Yes" response is provided in above row:	

ESSER III - LEA Use of the 20% Required Set-Aside to Address Learning Loss

✓ Select **Yes or No** to indicate the activities or interventions the LEA may have implemented during the reporting period of **state fiscal year FY23 (July 1, 2022 – June 30, 2023)** to satisfy the LEA's **ESSER III** mandatory **20% set-aside to address learning loss**?

✓ Use the 'Other' section (as needed) by selecting Yes or No and then providing a brief description

ESSER III - LEA Use of the 20% Required Set-Aside to Address Learning Loss

Enter **amounts of ESSER III** funds expended for activities or interventions implemented by LEA during the reporting period **(July 1, 2022 - June 30, 2023)** to satisfy the LEA's ESSER III mandatory 20% set-aside to address learning loss.
Enter data for all that applies. Enter "0" for those that do not apply:

Data Count ID	Description	Responses
553.T	The total amount reserved by the LEA from the ESSER III mandatory subgrant award to address the impact of learning loss	$ _____ ID: 553.T
554.T	Amount expended by the LEA from the ESSER III mandatory subgrant award to address the impact of learning loss	ID: 554.T - *See LEA response to FY22 ESSER III 20% required set-aside expended (4000d.T)*
555.T	Summer learning or summer enrichment	* ID: 555.T ○ Yes ○ No
556.T	Afterschool programs	* ID: 556.T ○ Yes ○ No
557.T	Extended instructional time (school day, school week, or school year)	* ID: 557.T ○ Yes ○ No
558.T	Tutoring	* ID: 558.T ○ Yes ○ No
559.T	Additional classroom teachers	* ID: 559.T ○ Yes ○ No

Uses of ESSER Funds – Title I LEAs

ESSER III - LEA Use of the 20% Required Set-Aside to Address Learning Loss

✓ <mark>The format of this question has changed from prior year reporting supplements</mark>

✓ Review your original response to the question found in Section C of the FY 2021 Elementary and Secondary School Emergency Relief (ESSER III) funding application Program Narratives Questions page.

| 570.T | Description of how the expenditures for activities or interventions address the disproportionate impact of COVID-19 on underserved student groups

IMPORTANT: If original funding application response has not changed, please copy and paste the original response to the question #2 found in Section C of the FY2021 Elementary and Secondary School Emergency Relief (ESSER III) Fund funding application Program Narrative Questions page in the next column.

If original response requires updates, enter an edited version in the next column instead. | * ID: 570.T

Check Spelling
0 of 8000 characters |

✓ **If original response requires updates,** enter the updated response in the narrative cell in the ESSER Reporting supplement

✓ **If no updates are needed,** copy and paste the original funding application response into the ESSER Reporting supplement

If there were no expenses from the set-aside – enter 'N/A'

Full-Time Equivalent (FTE) Positions

- The **Full-Time Equivalent (FTE) Positions** section is where the LEA will provide the total number of FTE positions for the LEA as of each listed reporting date

- LEAs should report **all FTEs** *regardless of their funding source*

- *The date of September 30 is as requested by USED*

Full-Time Equivalent (FTE) Positions

Provide the number of full-time equivalent (FTE) positions for the LEA, or non-LEA Entity as of the listed reporting dates.

• *(The number of FTE positions includes all staff <u>regardless of whether the position is funded by Federal, State, local, or other funds</u> - and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions)*

Full-Time Equivalent (FTE) Positions as of September 30, 2022 (5)

Data Count ID	Detail Items	Responses
793.T	Full-time equivalent (FTE) positions as of **September 30, 2022**	[ ] * 793.T

Full-Time Equivalent (FTE) Positions as of September 30, 2023 (5)

Data Count ID	Detail Items	Responses
793.T	Full-time equivalent (FTE) positions as of **September 30, 2023**	[ ] * 793.T

Overview of the Data Reporting Supplement in GME

New Sections

NEW **Uses of Funds Detail – Activities – ESSER I, II, III**

NEW **LEA Hiring and Retention of Specific Positions**

NEW **Total Student Enrollment by Demographic Subgroup**

NEW **Access to Select Staff**

NEW **LEA Interventions and Participation**

Uses of Funds Detail - Activities

ESSER I, II and III

✓ Provide responses regarding expenditures related to activities for ESSER I, II & III (as applicable for the period of **July 1, 2022 – June 30, 2023)**

✓ **All fields require a response.** For any fields with no expenditures enter "0" or "N/A", as applicable

B - LEA Use of ESSER I, II & III Funds - Use of Funds Detail/Activities

• July 1, 2022 - June 30, 2023 (state fiscal year FY23)

• **ALL FIELDS MUST HAVE AN ENTRY. Enter "0" or "N/A" for those that do not apply:**

LEA Use of ESSER I, II & III Funds - Use of Funds Detail/Activities (3.b2)

Data Count ID	Use of Funds - Expenditures Activities Detail	ESSER I	ESSER II	ESSER III
		Expended Amount	Expended Amount	Expended Amount
	Enter Total Amount Expended for ESSER I, ESSER II, and ESSER III as shown on the ESSER Total Allocation and Expended Funds page	* $	* $	* $
Total amount of expenditures listed by categories below must equal the Total Expended Amount for each grant as displayed above				
4500.NT	Amount expended on building and facilities upgrades and maintenance, including ventilation systems and new construction	$ * 4500.NT	$ * 4525.NT	$ * 4551.NT
4501.NT	Amount expended on assistance with meals for students	$ * 4501.NT	$ * 4526.NT	$ * 4552.NT
4502.NT	Amount expended on cleaning and/or sanitization supplies	$ * 4502.NT	$ * 4527.NT	$ * 4553.NT

LEA Hiring and Retention of Specific Positions

Total ESSER funds

✓ Provide responses regarding expenditures related to activities for ESSER I, II & III (as applicable for the period of **July 1, 2022 – June 30, 2023)**

✓ **All fields require a response.** For any fields with no expenditures enter "0" or "N/A", as applicable

LEA Hiring and Retention of Specific Positions

• Enter data for all that apply. Enter "0" for those that do not apply:

Data Count ID	Identification Method	Responses
4576.NT	Total **amount** of ESSER (SEA Reserve and/or mandatory subgrant) funds the LEA expended on hiring and retention of specific positions	$ _____ * 4576.NT.
4577.NT	Total number of special educators and related service personnel supported with any ESSER (SEA Reserve and/or mandatory subgrant) funds in the current reporting period	_____ * 4577.NT.
4578.NT	Total number of paraprofessionals supported with any ESSER (SEA Reserve and/or mandatory subgrant) funds in the current reporting period	_____ * 4578.NT.
4579.NT	Total number of bilingual or English as a second language teachers supported with any ESSER (SEA Reserve and/or mandatory subgrant) funds in the current reporting period	_____ * 4579.NT.
4580.NT	Total number of school counselors, school psychologists and/or social workers supported with any ESSER (SEA Reserve and/or mandatory subgrant) funds in the current reporting period	_____ * 4580.NT.
4581.NT	Total number of nurses supported with any ESSER (SEA Reserve and/or mandatory subgrant) funds in the current reporting period	_____ * 4581.NT.
4582.NT	Total number of short-term contractors supported with any ESSER (SEA Reserve and/or mandatory subgrant) funds in the current reporting period	_____ * 4582.NT.
4583.NT	Total number of classroom educators not covered by previous categories supported with any ESSER (SEA Reserve and/or mandatory subgrant) funds in the current reporting period	_____ * 4583.NT.
4584.NT	Total number of support personnel not covered by previous categories supported with any ESSER (SEA Reserve and/or mandatory subgrant) funds in the current reporting period	_____ * 4584.NT.
4585.NT	Total number of administrative staff not covered by previous categories supported with any ESSER (SEA Reserve and/or mandatory subgrant) funds in the current reporting period	_____ * 4585.NT.

Total Student Enrollment by Demographic Subgroup

✓ **All fields require a response.** Enter "0" in fields for which there is no student count

Access to Select Staff

✓ **All fields require a response.** Enter "0" in fields for which there is no student count

✓ **Enter data for all schools within your organization;** up to 100 rows available

Access to Select Staff

Count FTE by Staff Type for Each School in the LEA

Please provide the count of FTE staff assigned to serve each school in this LEA.
For example, if one full-time nurse is shared equally by five schools within an LEA, allocate .02 FTE to each school served.:

• Enter data for all that apply. Enter "0" for those that do not apply:

Access to Select Staff (4.c.1)

Data Count ID(s)	School Name	CTDS	Special educators and related service personnel, including paraprofessionals	Bilingual or English as a second language educators	School counselors, social workers, or school psychologists	Nurses
334.2.NT, 335.2.NT, 336.2.NT, 337.2.NT, 338.2.NT, 339.2.NT	* 334.2.NT	335.2.NT	336.2.NT	337.2.NT	338.2.NT	339.2.NT
	334.3.NT	335.3.NT	336.3.NT	337.3.NT	338.3.NT	339.3.NT
	334.4.NT	335.4.NT	336.4.NT	337.4.NT	338.4.NT	339.4.NT

LEA Interventions and Participation

✓ **All fields require a response.** Enter "0" or "N/A in fields which do not apply

✓ **Intervention and participation data required for:**
  - ✓ Evidence-Based Summer Learning or Summer Enrichment Programs
  - ✓ Evidence-Based After-School Programs
  - ✓ Mandatory Extended Instructional Time
  - ✓ Evidence-Based High-Dosage Tutoring Programs
  - ✓ Expanding and/or Enhancing Early Childhood Programs
  - ✓ New or Additional Full-Service Community Schools and/or Providing Additional Services and/or Support to Existing Full-service Community Schools

LEA Interventions and Participation

· Enter data for all that apply. Enter "0" for those that do not apply:

Data Count ID	Identification Method	Responses	
Evidence-Based Summer Learning or Summer Enrichment Programs			
716.NT, 782.NT	Whether the LEA used ESSER funds to support learning recovery or acceleration for student groups who were disproportionately impacted by the COVID-19 pandemic by providing evidence-based summer learning or summer enrichment programs	☐ 716.NT. Yes	☐ 782.NT. No
717.NT, 783.NT	Whether the evidence-based summer learning or summer enrichment programs provided by the LEA were available to all enrolled students	☐ 717.NT. Yes	☐ 783.NT. No
718.NT	The number of students the evidence-based summer learning or summer enrichment programs provided by the LEA serve at full capacity	[ ]	* 718.NT.
719.NT	Total unique headcount of students that participated in evidence-based summer learning or summer enrichment programs provided by the LEA	[ ]	* 719.NT.
720.NT	Count of students with disabilities eligible for evidence-based summer learning or summer enrichment programs provided by the LEA	[ ]	* 720.NT.
721.NT	Count of students with disabilities who participated in evidence-based summer learning or summer enrichment programs provided by the LEA		* 721.NT.

ESSER Reporting Supplement Submission

Data Reporting Timeline Review

Deadline for LEAs to submit the ESSER Reporting Supplement

May 16, 2024

Key Takeaways & Next Steps

✓ The U.S. Department of Education has released data reporting requirements that apply to all entities receiving ESSER I, II and III funds

✓ The data required include fiscal, programmatic and personnel data elements with a focus on reporting during state fiscal years (this cycle will focus on state fiscal year FY23)

✓ The timeline for LEAs to submit these data to ADE is a window between April 26th and May 16th

✓ Assistance can be obtained from ESSER team by emailing ESSER@azed.gov

✓ Assistance for technical GME system questions can be obtained by creating/emailing a History Log comment to Grants Management from the ESSER supplement History Log

✓ ADE is committed to working collaboratively to support LEAs to respond to these requirements