Title IV-A Program Narrative Guidance

Student Support and Academic Enrichment (SSAE) Grant
FY25

The Program Narrative is an opportunity for the LEA to illustrate the full picture of the Title IV-A program. Describe your Title IV-A program and how it supports the program category (Well-Rounded Education, Safe & Healthy Students, Effective Use of Technology).

- The Program Narrative demonstrates the **primary need**, connecting to the LIAP, for Title IV-A funding and the **program objective** to resolve the primary need.
- The **program narrative** is a complete explanation of funded activities that fall within that program category (Well-Rounded Education, Safe & Healthy Students, Effective Use of Technology) and how the activities support the primary need and program objective.
- The **program outcome** and **program evaluation** describe the desired results of implemented activities and how the LEA will evaluate the success of the program. These may be referenced during the Title IV-A monitoring process.

Objective vs. Outcome

Objectives describe the goals and intentions of the program. The objective resolves the primary need. Each program category (Well-Rounded Education, Safe & Healthy Students, Effective Use of Technology) will have one objective describing a global change. Objectives may describe short-term or long-term goals.

Outcomes describe clear and measurable evidence that the objective was achieved - criteria that can be displayed, observed, or evaluated. The outcome reflects analyzed results. Each activity within a program category may have its own outcome for student engagement, school climate or academic achievement.

Program Evaluation
How will you know if the program was successful?
Identify specific evaluation methods to show the program is working. Establish routine checkpoints to measure progress in achieving the goal. Describe the monitoring process based on the objectives and outcomes including the frequency of monitoring and analysis.

Resources for Title IV-A Program Evaluation

- ➤ [T4PA Center Evaluation Guide](#)
- ➤ [Title IV-A Navigator: Program Narrative](#)
- ➤ [Evaluating Progress](#)