

Training Talk

Grants Management Training Team Updates for October 2022

Upcoming Trainings



ADE Helpdesk Lunch-n-Learn - October 5, 2022 (12:00 -12:30pm)

This webinar will demonstrate how to access the ADE Helpdesk and submit a Helpdesk ticket followed by a Q & A session.



Completion Reports Webinar - October 11, 2022 (11:00am - 12:00pm)

This webinar provides detailed information on processing Completion Reports in GME.

User Roles & User Access Webinar - October 12, 2022 (10:00 - 11:00am)
and October 18, 2022 (2:00 - 3:00pm)

This webinar will provide detailed information for GME User Access Administrators to assist with the process of adding, updating, and deleting users roles in GME. The session will also provide general knowledge regarding the functions of each GME user role.



Evening Office Hours - October 19, 2022 (3:30 - 5:30pm)

Evening office hours are an opportunity for individuals with the LEA Business Manager Role in GME to ask questions and receive 1:1 support with Reimbursement Request and/or Completion Report preparation and submission. Support is provided on a drop-in basis between the hours of 3:30 – 5:30pm. Grant Coordinators will be standing by ready to answer your questions.



Questions?

Contact Grants Management
at (602) 542 - 3901



Reminders

Register for upcoming trainings via the EMS system here:
<https://ems.azed.gov/Home/Calendar>



Grants
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