Guidance for Non-Title I LEAs

The **FY2022 ESSER Reporting – Non-Title I LEAs** data reporting supplement has been returned to allow your LEA to edit and re-submit your required ESSER annual data report.

One or more sections in your reporting supplement have been identified as requiring data updates to meet U.S. Department of Education data quality requirements. Please refer to the **Non-Title I LEAs – ESSER Data Reporting Updates Needed** excel file to identify the areas in your LEA reporting supplement needing attention.

Please contact **ESSER@azed.gov** if you have any questions regarding this process.

Required updates must be completed and submitted to ADE by July 13, 2022

A - LEA Uses of ESSER I, II & III Funds - Use of Funds Detail

Planned Uses of Remaining Funds

286.NT, 298.NT	Percentage of remaining ESSER funds planned for **Addressing Physical Health and Safety**	% * 286.NT	% * 298.NT	% * 320.NT
287.NT, 299.NT	Percentage of remaining ESSER funds planned for **Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)**	% * 287.NT	% * 299.NT	% * 321.NT
288.NT, 300.NT	Percentage of remaining ESSER funds planned for **Mental Health Supports for Students and Staff.** NOTE: 'Mental health supports' are defined as services provided by a licensed mental health professional. Services delivered by non-licensed professionals should be reported as "Meeting Students' Academic, Social, Emotional, and Other Needs".	% * 288.NT	% * 300.NT	% * 322.NT
289.NT, 301.NT	Percentage of remaining ESSER funds planned for **Operational Continuity and Other Uses**	% * 289.NT	% * 290.NT	% * 323.NT

- LEAs must report their **planned** (budgeted) **uses** of their **remaining ESSER I, II and III funds** within the four activity categories, as applicable. This section refers to the planned usage of these funds **after** June 30, 2021

- Data entered for this section are **percentages**

- The percentages entered **must total to 100%** for each ESSER grant column

- Refer to the budget information provided in LEA ESSER I, II and III LEA funding application(s) to ensure LEA reported responses are consistent with the information in approved funding applications

Full-Time Equivalent (FTE) Positions

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Provide the number of full-time equivalent (FTE) positions for the LEA, or non-LEA Entity as of the listed reporting dates.

• *(The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds - and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions)*

Data Count ID	Detail Items	Responses
793.T	Full-time equivalent (FTE) positions as of September 30, 2018	[ ] * ID: 793.T
794.T	Full-time equivalent (FTE) positions as of September 30, 2019	[ ] * ID: 794.T
795.T	Full-time equivalent (FTE) positions as of March 13, 2020	[ ] * ID: 795.T
796.T	Full-time equivalent (FTE) positions as of September 30, 2020	[ ] * ID: 796.T
797.T	Full-time equivalent (FTE) positions as of September 30, 2021	[ ] * ID: 797.T

The **Full-Time Equivalent (FTE) Positions** section is where the LEA will provide the total number of FTE positions for the LEA as of each listed reporting date. LEAs should report **all FTEs** *regardless of their funding source*