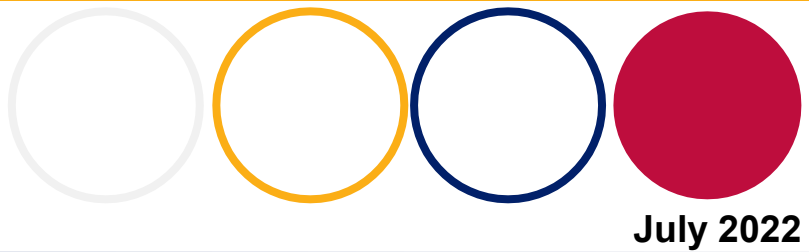


# Grants Management Monthly Review



July 2022

## July

### Reminders and Important Due Dates:

- **Completion Reports (CRs):** CRs will open on 7/1/2022 for grants ending 6/30/2022. Submit no later than 9/30/2022. Some grants with a later end date (past 6/30) will have CRs available on 7/1/2022 as well.
- **Reimbursement Requests (RRs):**
  - **FY22 and/or FY21 grants RRs** (e.g., ESSER grants) with a future project end date are available again as of 7/1/2022 until the project end date as well.
  - **FY23 RRs:**
    - Approved FY 2023 grants can begin to draw down funding effective 7/1/2022.
    - RRs should be submitted regularly (recommended at least monthly)
    - 20% or greater of the total allocation requires a summary expenditure to be uploaded to the Related Documents section of your reimbursement request.
    - Fund Codes should be included on your expenditure summary.
    - If your LEA uses an alternative chart of accounts, please ensure you are also uploading a [crosswalk](#) with your expenditure summary.
    - Advances can be made to cover expenses between reimbursement request cut off in GME and Project End Date. Justification must be posted in the Request Page and Documentation posted in the Related Documents in GME.
- **Substantial Approval:** The ADE no longer has the authority to approve pre-award costs per the US Department of Education, 2 CFR §200.458. For guidance on obtaining substantial approval, please click [here](#).
- **Training** for GME-related topics including reimbursement requests is held regularly. Please see the [GME Home page](#) for dates and other training information or click [here](#).
- **Brustein & Manasevit PLLC and ADE Summer Workshops: 7/14/2022 (EDGAR/UGG) and 7/28/2022 (COVID Funding)** Please see the [GME Home page](#) for details and registration information.
- **GME User Roles and Access:** This is a reminder that if you are an LEA User Access Administrator, you need to regularly review GME user access and user roles provided within your organization. For more information, click [here](#).

### Special Announcement:

- **This will be the last edition of the bi-monthly Grants Management Communication.** Grants Management will be launching a brand-new newsletter, which will still provide reminders and deadlines, but will also include best practices, common audit issues, upcoming trainings, grant resources, and GME updates. **The flagship newsletter edition will be published in August, so stay tuned!**

For direct assistance, please contact Grants Management at (602) 542-3901 or via [Help Desk](#).

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