

# Grants Management Monthly Review



June/July 2022

## June

### Reminders:

- **The fiscal year end is fast approaching**, please draw down your funds on a regular basis. For grants that close on 6/30/2022, in preparation of the close of fiscal year 2022, all reimbursements must be approvable and submitted by 4:00 p.m. on **6/24/2022**.
- **FY22 Indirect Cost (IDC)**: Last day to submit FY22 IDC request is 6/30/2022.
- **FY23 Indirect Cost (IDC)**: The ability to request IDC in GME for FY23 is open. Submit your IDC request by 6/1/2022 to receive the FY23 rate by 7/1/2022.

### Important Due Dates:

- **Reimbursement Requests (RRs)**: Approvable RRs need to be submitted by **4:00 p.m. on 6/24/2022**. No reimbursements will be processed in GME **6/25 - 6/30/2022**. Reimbursements for state reverting grants cannot be done within a completion report. For more information on reimbursements, click [here](#).
- **Single Audit Reporting Package (SARP)**: All entities meeting the established expenditure threshold are required to submit an SARP in GME. The deadline for **FY21 audits** is within 30 days of receipt from obtaining it from your independent audit firm or within **15** months of LEA (Local Education Agency) fiscal year end date, whichever comes first (this would include the **6-month** extension granted by the Federal Office of management and Budget). For more information, click [here](#).

## July

### Reminders and Important Due Dates:

- **Completion reports (CRs)**: CRs will **open on 7/1/2022** for grants ending 6/30/2022. Submit no later than 9/30/2022. Some grants with a later end date (past 6/30) will have CRs available on 7/1/2022 as well.
- **Reimbursement Requests (RRs)**: RRs for **FY23 grants** that have received *SEA Director Approval* are available as of **7/1/2022** and should be submitted regularly. RRs for **FY22 and/or FY21 grants** (e.g., ESSER grants) with a future project end date are available again as of **7/1/2022** until the project end date as well.
- **FY 2022 grants** with a project end date after June 30, reimbursement requests will re-open on **7/1/2022**.
- **Approved FY 2023 grants** can begin to draw down funding effective **7/1/2022**.
  - Reimbursement requests for:
    - 20% or greater of the total allocation requires a summary expenditure to be uploaded to the Related Documents section of your reimbursement request.
      - If your LEA uses an alternative chart of accounts, please ensure you are also uploading the [crosswalk](#) with your expenditure summary.
    - Advances can be made to cover expenses between reimbursement request cut off in GME and Project End Date. Justification must be posted in the Request Page and Documentation posted in the Related Documents in GME.
- **Training** for reimbursement requests (and other GME-related topics) is held regularly. Please see the [GME Home page](#) for dates and other training information. You can also find a list of training and registration information [here](#).
- **Brustein & Manasevit PLLC and ADE Summer Workshops: 7/14/2022 (EDGAR/UGG) and 7/28/2022 (COVID Funding)** Please see the [GME Home page](#) for details and registration information.

For direct assistance, please contact Grants Management at (602) 542-3901 or via [Help Desk](#).

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