**Systemic Leadership Development-Grant FY23**

**Grant application will open in GME on March 1, 2022.**

**The purpose of this document is as a planning resource ONLY.**

**All information is required to be entered in GME.**

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Arizona Department of Education

Systemic Leadership Development Grant FY23

Purpose

To provide funding to LEAs with CSI AND TSI Schools for participation in approved systemic education or executive leadership programs and any required leadership coaching or mentoring

Eligibility

LEAs with schools identified as Comprehensive Support and Improvement Schools (CSI) in 2017-18 or Targeted Support and Improvement Schools identified in 2018-19

Due date: Due May 30, 2022. Awards will be made week of July 1, 2022.

Application Process

Complete all sections in GME

* Program Details
	+ Contact Information
	+ Narrative questions
	+ Assurances
* Budget with detailed narrative
* Required Related Documents
	+ Signature Page
	+ Selected Leadership Program application/information
		- Official program description or brochure including benefits, details program long-term and short-term goals, program elements, participant eligibility, participation dates, length of program, program research base
* Optional Related Documents

Contact Information

|  |  |  |  |
| --- | --- | --- | --- |
| LEA/Charter Name | NCES ID# | CTDS# | Entity ID# |
|  |  |  |  |
| Board President | Email |
|  |  |
| Superintendent/Charter Holder | **Email** | Phone # |
|  |  |  |
| Federal Programs Director | **Email** | Phone # |
|  |  |  |
| Other- Title  | **Email** | Phone # |
|  |  |  |
| School Name | **NCES ID#** | **CTDS#** | Entity ID# |
|  |  |  |  |
| Principal | **Email** | Phone # |
|  |  |  |
| Add school name and principal information for each school that will be participating  |

**LEA Program Narrative Questions**

**Special Note:**

**If in the first year please answer question 1-7 and mark N/A for questions 8 and 9.**

**If in the second year, please answer #1, 2, 6-9 only, and mark N/A on questions 3-5.**

1. What Leadership Development Program does the LEA want to attend?
2. List schools that will participate
3. What are the short-term and long-term goals of the program? Add the brochure or other official program document/s in related documents. (NA if second year of attendance)
4. Why was this program selected? (NA if second year of attendance)
5. What is the length of the program? (NA if second year of attendance)
6. What is the registration cost?
7. Are there related costs other than registration?
8. List three critical learnings and actions taken as a result of program attendance. (N/A if first year of program)
9. List 2-3 goals you plan on achieving by your continued attendance to the program. (N/A if first year of program)

**Required Related Documents**

**Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the program requirements.**

**Charter Holder Date**

**Signature**

**Board President Date**

**Signature**

**Superintendent Date**

**Signature**

### **Systemic Leadership Grants for ELEVATE**

Approval to Use 1003(a) Funds

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LEA approves the use of 1003(a) funds by the

Arizona Department of Education to directly provide the ELEVATE, Executive Leadership Program, including all costs for convenings/conferences; including conference location, food, speakers, and all materials to improve student achievement, instruction, and schools.

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Superintendent Printed Name

Superintendent’s Signature

Date

Systemic Leadership Development Grant Allowable Expenditures

* Cost of approved program
* Related travel costs
* Cost of any required program coach or mentor

**Systemic Leadership Development Grant Assurances**

* Commitment to make ELEVATE leadership program a top priority
* Participation of the LEA Superintendent/Charter Leader
* Adherence to all program requirements including:
	+ Completion of program’s planning requirements (i.e. implementation plans)
	+ Participation of the top LEA leadership (including Superintendent) in systemic program/process/plan implementation, monitoring and evaluation required by selected program
	+ Participation of the school leadership team in systemic program/process/plan implementation, monitoring and evaluation required by selected program
	+ Top LEA leadership (including Superintendent) and school leadership teams attendance and active, positive participation in every convening/training/meeting School leadership (principal and other appropriate personnel) regularly conduct short cycle observation and feedback classroom visits in addition to evaluation observation
	+ Effective organization of time for weekly structured professional learning communities (PLCs)
	+ LEA leadership (including Superintendent) regularly conduct site visits to focus on successful planning and implementation of program plans (i.e. 90-day plans) and/or Integrated Action Plan
	+ Planning for sustainability of systematic changes made as a result of the program
* Submission of timely reimbursement requests
* Submission of summary reports as requested by ADE