



FY 23 Targeted Support and Improvement Grant (TSI/ATSI)

School Support and Improvement Arizona Department of Education

All information is required to be entered into GME

This document is for planning purposes only.

Grant applications will open in GME August 23, 2022 and close Sept. 23, 2022

Targeted Support and Improvement (TSI) Grant 2022- 2023

Targeted Support and Improvement Schools (TSI/ATSI)

This grant will open in August for LEAs with newly identified (A) Targeted Support and Improvement schools.

Purpose

To provide LEAs funding to support TSI schools to implement L/SIAP and increase achievement of identified subgroups.

Eligible Applicants

LEAs with schools identified as Targeted Support and Improvement Schools (TSI/ATSI) in 2022-23 using 2021-22 data.

This is a competitive grant. A detailed application with all required elements and documents is required to be considered for funding.

Grant awards will not be made to Local Education Agencies (LEAs) that are out of compliance with state or federal requirements, fiscal or programmatic.

DIRECTIONS

1. LEA and School teams collaborate to write a strong, detailed application, provide all required documents and check and sign assurances.
 - a. LEA's assigned specialist is available for assistance.
 - b. Use the rubric when completing application narrative questions.
2. Application completion with **all required documents** and evidence in GME by **9/23/2022** required. Additional inquiries from ADE will not be made. **If all required documents are not in GME, the application will not be scored.**
3. The application will be scored using the scoring rubric provided.
4. Awards will be made based on the scored application. **Seventy percent of points is required for funding.**
5. LEAs will be notified of award or non-award by Oct 1.

Complete all sections in GME

1. Program Detail

- FFATA and GSA Verification
- Contact Information
- Program Narrative Questions-detailed complete answers
- Assurances
- Related Documents
 - Signature Page in required related documents (required)
 - Evidence Based Summary Form/s in required related documents (required)
 - Graphs, tables, and charts necessary for a complete application (optional, as needed)

2. Proposed Budget

Complete a detailed *proposed* budget in GME. Be sure to include sufficient details in the narrative. It **must** be aligned to the CNA, RCA and IAP.

- Items must be evidence based and support improved identified subgroup achievement and identified root causes.
- Be sure that the requests for funds are allowable. Out of state travel and large expenditures for capital items are generally not allowed. Check with your specialist if you have questions or need assistance building your budget.

3. Requirements- grant applications will not be scored if requirements are not met.

- Completed **new** 2022-23 CNA uploaded in GME
- Thorough root cause analyses (fishbones) uploaded in GME
- Completed aligned 2022-23 LEA and School IAP in GME including SI required goals and aligned to CNA and RCA and IAP

LEA Contact information

LEA/Charter Name	NCES ID#	CTDS#	Entity ID#
Board President	Email		
Superintendent/Charter Holder	Email	Phone #	
Federal Programs Director	Email	Phone #	
Other- Title	Email	Phone #	

Required Related Documents LEA Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the grant application.

Charter Holder _____ **Date** _____

Signature _____

Board President _____ **Date** _____

Signature _____

Superintendent _____ **Date** _____

Signature _____

Required Related Documents-Evidence based summary form

Narrative Questions

1. List all identified Targeted Support and Improvement Schools, current enrollment, principal, and the identified subgroup/s (add lines as necessary).

School Name	School Enrollment	Principal	Identified Subgroup/s

2. Describe the School Comprehensive Needs Assessment process. Who was involved? What process was used to gather data? What was the consensus process? What was the general timeframe?

3. Based on the School CNA and leading and lagging indicator data analysis, what are the primary needs, root cause, desired outcomes and goals relative to each identified subgroup's low achievement for each school.

School	Subgroup	Need	Root cause	Desired outcome	Process or Impact SMART Goal

School	Subgroup	Need	Root cause	Desired outcome	Process or Impact SMART Goal

School	Subgroup	Need	Root cause	Desired outcome	Process or Impact SMART Goal

Add charts as needed

4. Looking across all schools in your LEA, identify trends to be addressed, the strategies, action steps and goals with evidence of success to be funded by this grant. These strategies and action steps should be in the LEA IAP.

LEA Trend	Strategy	Action Step	LEA SMART Goal	Evidence of success	Person/s responsible	Timeline

Add lines as needed

5. List individual school primary needs, strategies and action steps, and evidence of success with timelines and responsible party to be funded by this grant.

School	Primary Need	Strategy	Action Step	Evidence of success	Person/s responsible	Timeline

6. It is the LEA’s responsibility to support and monitor each school with low achieving subgroups, per ESSA statute.

Describe the LEA plan to communicate expectations and hold all identified TSI schools accountable for the implementation of the IAP’s TSI strategies, action steps and goals to increase achievement for identified subgroups.

A. Communication Plan

Describe how the LEA will communicate current TSI status with each identified school, share data, and establish TSI expectations. Include what communication strategies the LEA will use, who is responsible, timeline/frequency of communication, monitoring and evaluating measures of success of communication strategies.

Communication Strategy	Responsible person/s	Timeline	Measures of success (How will you know the communication strategies are working)

Add lines as necessary

B. Accountability Plan

Describe how the LEA will hold identified schools responsible for TSI action items, implementation of grant funded strategies, action steps and goals to raise achievement. Be specific on the methods the LEA will use, who is responsible, timeline and frequency as well as how the accountability methods will be monitored and evaluated for success.

Accountability Plan Strategies/methods	Responsible person/s	Timeline	Measure of success (How will you know the accountability strategies are working)

Add lines as necessary

7. Proposed budget with required detailed narrative in GME is accurate; line items and codes are correct, math is correct. TSI funding tags are accurate in IAP. Complete a *proposed* budget in GME. Be sure to include sufficient details in the narrative.

- Be sure that the requests for funds are allowable. Out of state travel and large capital items are generally not allowed. Check with your specialist if you have a question or need assistance building your budget.
- Proposed Expenditures are reflected in the IAP and aligned to the CNA and RCA.
- Proposed expenditures have adequate narrative details.
- Proposed expenditures are in correct function and object codes.
- Math is correct.

Budget

- Use this chart to determine maximum allocations based on total school enrollment.

School enrollment	Maximum Allocation
Up to 350	\$15,000
351-600	\$20,000
601-900	\$25,000
>900	\$30,000

- Allocation will be in District Level Programs only; you will **not** be creating dropdowns for each school.
- Indicate specific school expenditures in the budget narrative (similar to the ESEA Consolidated Application, see example below).

Grant narrative example

Purchase Conscious Discipline Materials to support SEL needs of identified subgroups (Economically disadvantaged and students with disabilities) **Total \$3,931.00**

LEA Leadership Team

5 Conscious Discipline Books \$ 145.00

Sunshine School

1 E-Course site license \$ 779.00

1 Premium Resources \$ 70.00

42 Conscious Discipline Books \$1,218.00

Total \$2,067.00

Lizard School

1 E-Course site license \$ 779.00

1 Premium Resources \$ 70.00

30 Conscious Discipline Books \$ 870.00

Total \$ 1719.00

- Items must support improved subgroup achievement, be evidence-based, and aligned to CNA and identified root causes.
- Proposed expenditures must be **specific**. Amounts for **general items will be disallowed and that funding forfeited**.
- Be sure that the requests for funds are allowable. Out of state travel and large expenditures for capital items are generally not allowed. Check with your specialist if you have questions or need assistance building your budget.

Requirements

- Completed **new** CNA uploaded in GME
- Thorough root cause analyses (fishbones) uploaded in GME
- Completed 2022-23 LEA and School IAP in GME including SI required goals

Grants will not be scored if all requirements are not met.

Targeted Support and Improvement LEA Programmatic Assurances

The LEA assures for each TSI School:

- Complete and submit a School Comprehensive Needs Assessment (CNA) in GME
- Complete and submit a thorough root cause analysis (RCA) for CNA identified primary needs and upload fishbones into GME
- Complete SIAP with all required sections in GME
- Each SIAP includes meaningful evidence-based interventions to improve student achievement
- Monitor and Update the SIAP quarterly by evaluating data, adding, deleting, or retiring strategies and action steps
- Complete an analysis of TSI School CNAs and RCAs conducted by LEA leadership.
- The LIAP includes strategies and action steps to address and support TSI schools' trend needs and root causes for those needs.
- The LIAP has all required sections in GME.
- The LIAP includes meaningful evidence-based interventions to address subgroups and improve student achievement.
- Monitor, evaluate data, update, retire or add strategies and action steps to the LIAP in GME at least quarterly.
- Systems, processes, and procedures, including operational flexibility are in place to actively to support Targeted Support and Improvement Schools.
- Effective organization of time for weekly professional learning communities (PLCs)
- A balanced assessment system including common interim/benchmark assessments administered at least three times a year.
- Implement written evidence and standards-based curriculum including materials.
- Use of an observation and feedback protocol implemented with fidelity
- An LEA contact person who will oversee implementation activities, maintain contact with School Support and Improvement (SSI) staff
- Written procedures to implement the requirement to minimize the time elapsing between receipt and expenditure of federal funds. (To be provided if requested)
- Written procedures for determining the allowability of costs. (To be provided if requested)
- Submit monthly reimbursement requests.
- Written methodology to distribute state and local funds to its schools without regard to schools' Title I status or funding. (To be provided if requested)
- I understand that at any time during the grant period, funds can be frozen or forfeited with evidence of use; misuse of funds or lack of evidence of IAP implementation on the part of the school and/or LEA.
- I understand if the conditions herein are not adhered to or sufficient progress is not being made, a corrective action plan will be written and implemented.