



Monthly Review

September/October 2020

Special Announcement

Emails sent to grants@azed.gov no longer create service requests, but receive a reply redirecting users to our new **Help Desk** (<https://helpdeskexternal.azed.gov>). For more information, click [here](#).

September

Important Due Dates:

- **Completion Reports (CRs):** CRs for **FY20 projects** that ended 6/30 are **due on 9/30/2020**.

Reminder:

- **Reimbursement Requests (RRs):** RRs for **FY21 grants** that have received *SEA Director Approval* are available and should be submitted regularly. RRs for **FY20 grants** with a future project end date are available until the project end date.
- **GME User Roles and User Access:** This is a reminder that if you are an *LEA User Access Administrator*, you need to regularly review GME user access and user roles provided within your organization. For more information, click [here](#).

Special Announcement:

- **Fiscal Year 2021 Important Dates (Fast Facts):** The [Fiscal Year 2021 Important Dates \(Fast Facts\)](#) has been created with you in mind. It is meant to provide an overview of Grants Management's important dates for **FY21**.

October

Important Due Dates:

- **Food Service Annual Financial Reports (AFRs):** Deadline for Food Service AFRs for Districts and Charters is **10/15/2020**. For all other entities (daycares, other state agencies), Food Service AFRs are due **10/1/2020**.

Reminder:

- **Completion Reports (CRs):** CRs **open on 10/1/2020** for grants ending 9/30/2020. Submit no later than 12/30/2020.

Training is held regularly. Please see the GME Home page for dates and other training information. For direct assistance, please contact Grants Management at (602) 542-3901 or via [Help Desk](#).