



Monthly Review

August/September 2020

Special Announcement

Emails sent to grants@azed.gov no longer create service requests, but receive a reply redirecting users to our new **Help Desk** (<https://helpdeskexternal.azed.gov>). For more information, click [here](#).

August

Reminder:

- **Completion Reports (CRs):** Submit your CRs for grants that ended 6/30/2020. Some grants with later end date (past 6/30) have CRs already available as well.
- **Reimbursement Requests (RRs):** RRs for **FY21 grants** that have received *SEA Director Approval* are available and should be submitted regularly. RRs for **FY20 grants** with a project end date after 6/30/2020 are available until the project end date.
- **GME User Roles and User Access:** This is a reminder that if you are an *LEA User Access Administrator*, you need to regularly review GME user access and user roles provided within your organization. For more information, click [here](#).
- **LEA Desk Guide:** The [LEA Desk Guide](#) has been created with you in mind. It is meant to supplement [training](#) and [policies](#) that already exist.

Important Due Dates:

- **State Tutoring Completion Reports (CRs):** CRs for State Tutoring grant are **due 8/30/2020**.

September

Important Due Dates:

- **Completion Reports (CRs):** CRs for **FY20 projects** that ended 6/30 are **due on 9/30/2020**.

Special Announcement:

- **Fiscal Year 2021 Important Dates (Fast Facts):** The [Fiscal Year 2021 Important Dates \(Fast Facts\)](#) has been created with you in mind. It is meant to provide an overview of Grants Management's important dates for **FY21**.

Training is held regularly. Please see the GME Home page for dates and other training information. For direct assistance, please contact Grants Management at (602) 542-3901 or via [Help Desk](#).