

**Arizona Adult Education
RFGA FY 2021 – 2024
Glossary of Terms**

ABE	Adult Basic Education
ADE	Arizona Department of Education
AES	Adult Education Services
ASE	Adult Secondary Education
ARS	Arizona Revised Statute
BL	Blended Learning learning that connects and complements traditional in-class learning experiences (“contact hours”) with out-of-class online components (“proxy contact hours”)
Core Partner	Partner agencies under WIOA: <ul style="list-style-type: none"> • Title I: adult, dislocated worker, and youth (DES) • Title III: Employment Services (DES) • Title IV: Vocational Rehabilitation (DES)
Correctional Institution	Any prison, jail, reformatory, work farm, detention center, or halfway house community-based rehabilitation center, or any other similar institution designed for the confinement or rehabilitation of criminal offenders (Source: WIOA, Title II)
DL	Distance Learning <ul style="list-style-type: none"> • A formal learning activity where students and instructors are separated by geography, time, or both for the majority of the instructional period. Distance learning materials are delivered through a variety of media, including but not limited to, online or software-based curricula, videos, audio recordings, print materials, broadcasts, and other online technology. Instructors support DL students through communication via the online curricula, telephone, e-mail, instant messaging, text messaging, and other technologies and software. • A student is classified as a DL student if the majority of attendance hours credited to the student are considered distance hours as opposed to face-to-face hours.
ELAA	English Language Acquisition for Adults
Eligible Agency	The sole entity or agency in a State or an outlying area responsible for administering or supervising policy for adult education and literacy activities in the State or outlying area, respectively, consistent with the law of the State or outlying area, respectively (Source: WIOA, Title II)
English Language Learner	An eligible individual who has limited ability in reading, writing, speaking, or comprehending the English language, and a) whose native language is a language other than English; or b) who lives in a family or community environment where a language other than English is the dominant language (Source: WIOA, Title II)
FERPA	Family Educational Rights and Privacy Act A federal law whose purpose is to protect the privacy of student information

FY	Fiscal Year
HSE	High School Equivalency
IELCE	Integrated English Literacy and Civics Education refers to the use of funds provided under section 243 of the Act for education services for English language learners who are adults, including professionals with degrees and credentials in their native countries
IELCI + T	IELCE delivered in conjunction with IET
IET	Integrated Education and Training refers to a service approach that provides adult education and literacy activities concurrently and contextually with workforce preparation activities and workforce training for a specific occupation or occupational cluster for the purpose of educational and career advancement
LEA	Local Educational Agency A public board of education or other public authority legally constituted within a State for either administrative control or direction of, or to perform a service function for, public elementary schools or secondary schools in a city, county, township, school district, or other political subdivision of a State, or for a combination of school districts or counties that is recognized in a State as an administrative agency for its public elementary schools or secondary schools (Source: U.S. Dept. of Education)
Literacy	An individual's ability to read, write, and speak in English, compute, and solve problems, at levels of proficiency necessary to function on the job, in the family of the individual, and in society (Source: WIOA, Title II)
LWBD	Local Workforce Development Board A local office that support economic expansion and develop the talent of the nation's workforce, by creating regional strategic plans and set funding priorities for their area (Source: www.careeronestop.org)
MSG	Measurable Skill Gain Real time performance measure used to document and report progress toward academic, technical or occupation credentials, or employment. The Department of Education and the Department of Labor recognize five types of measurable skill gains used to assess progress: Secondary Diploma or Equivalent, Secondary or Post- Secondary Transcript, Educational Functioning Level Gain, Progress toward milestones, and Passing Technical/Occupational Knowledge Based Exam. Of these five MSG, only two apply to adult education: Pre/Post-testing using an approved assessment <i>or</i> exiting adult education and entering a post-secondary institution, and Attainment of secondary diploma or its equivalent.
MOU	Memorandum of Understanding A formal agreement between two or more parties to establish official partnerships
NRS	National Reporting System An outcome-based reporting system for the State administered, federally funded adult education program (Source: http://www.nrsweb.org/)

CTAE	<p>Office of Career, Technical, and Adult Education Administers, coordinates programs that are related to adult education and literacy, career and technical education, and community colleges</p> <p>(Source: www2.ed.gov/about/offices/list/ovae/?src=oc)</p>
One-Stop Center	<p>A center that offers training referrals, career counseling, job listings, and similar employment-related services</p> <p>(Source: www.dol.gov/general/topic/training/onestop)</p>
PoP	<p>Period of Participation The period of time beginning when an individual enrolls in adult education and ending on the participant’s date of exit from the program.</p>
Postsecondary Education	<p>All instruction provided for persons who have completed secondary education or who have discontinued secondary education and are beyond the age of compulsory school attendance</p> <p>(Source: nces.ed.gov/pubs79/79409.pdf)</p>
Postsecondary Educational Institution	<p>An institution of higher education that provides no less than a 2-year program of instruction that is acceptable for credit toward a bachelor’s degree; a tribally controlled college or university; or, a nonprofit educational institution offering certificate or apprenticeship programs at the post-secondary level</p> <p>(Source: WIOA, Title II)</p>
WAC	<p>Workforce Arizona Council the advisory board to the Governor on workforce matters. Appointed by Governor Ducey pursuant to the Workforce Innovation and Opportunity Act (WIOA), the Council is comprised of leaders representing private business, labor, community- based organizations, the Arizona Legislature, local government and state agencies. It is responsible for carrying out the Governor’s strategic vision for the state’s robust workforce system.</p> <p>(Source: https://www.arizonaatwork.com/content/workforce-arizona-council)</p>
WIOA	<p>Workforce Innovation and Opportunity Act</p> <ul style="list-style-type: none"> Signed into law July 22, 2014, WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with skilled workers. The four Titles contained in the law are: <ul style="list-style-type: none"> Title I: Workforce Development Activities Title II: Adult Education and Family Literacy Title III: Wagner-Peyser Act of 1933 Title IV: Rehabilitation Act of 1973 <p>(Source: www.doleta.gov)</p>