



Grants Management Policy



Policy Name	Title I Wavier Process		
Policy #	GP1.6	Policy Section	Fiscal Processing
Date Approved	5/20/19	Approved By	<i>Sarah Hendrix</i> Deputy Associate Superintendent, Grants Management
Date Updated	N/A		

Audience

This policy pertains to Local Education Agencies.

Purpose

The purpose of this policy is to outline the LEAs responsibility in applying for a Title I Waiver to carryover funds in excess of fifteen percent (15%) for Title I grants.

Overview

There are circumstances when ESEA Title I funds, in excess of fifteen percent (15%) can be carried over to the next fiscal year. The restrictions to this process are detailed in this policy.

Exceptions

LEAs that have an original allocation of less than \$50,000 in Title I funds have no carryover limit and no waiver is necessary.

Terms

Original Allocation: An allocation amount that can include funds that are reallocated, added or transferred.

Policy

According to the General Education Provisions Act 421(b) and Section 1127 of the Title I statute it is possible to carryover over up to 15% of Title I funds for one additional fiscal year. It is possible to request a waiver to carry over more than 15% of Title I funds only once every three (3) years. When the LEA documents that the amount remaining of Title I funds is more than 15% on the Completion Report, the LEA has two options. First, the LEA can forfeit the excess funds. Second, the LEA can request a waiver to carryover funds into the next fiscal year (this can only be done once every three (3) years).

No action is needed if the carryover amount is less than 15%, it will automatically be added to the allocation for the next fiscal year. Reallocated Title I funds are not subject to the 15% carryover limitation and can be carried over in full for one additional year, no waiver needed.