

Course Materials

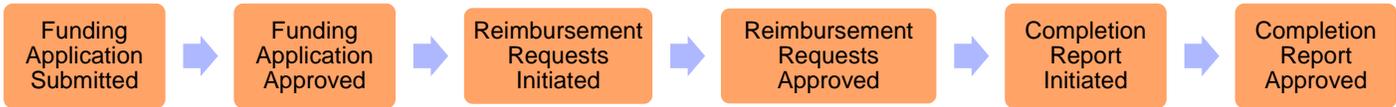


Life Cycle of a Grant LEA/External Users



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High Overview of a Life Cycle of a Grant



Funding Application

When applying for a Funding Application, there are two types that may be available:

1. Entitlement: applications that have predefined allocations
2. Competitive: applications that do not have predefined allocations; approval of budget becomes the allocation

Within the Entitlement and Competitive Funding Applications, there are two types:

1. District: the allocation is for the district and it's up to the district how funding is distributed among its sites
2. Site-Based: funding is distributed to specific sites associates within the LEA; therefore, the LEA must add each individual site that will receive funding upon approval

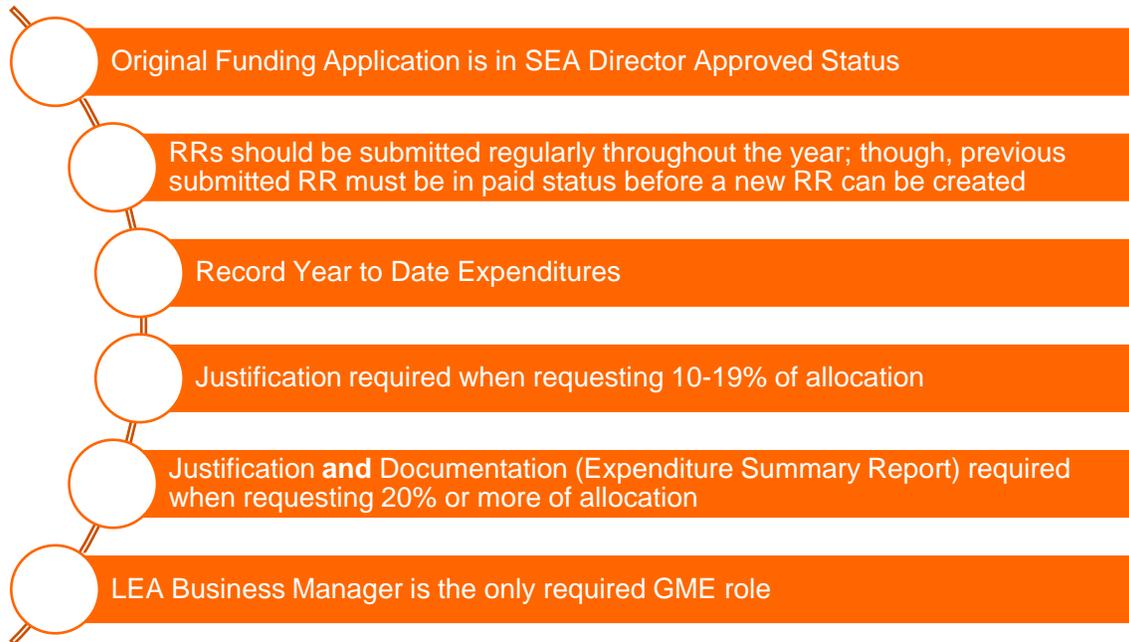
For information on the funding application, review the **Fund Alerts** folder located in the Grants Management Resource Library.



- **LEA Business Manager:** initiates and edits the Funding Application and is the first level of approval.
- **LEA Authorized Representative:** reviews the Funding Application and is the second (and final) approval before the Funding Application is submitted to ADE.

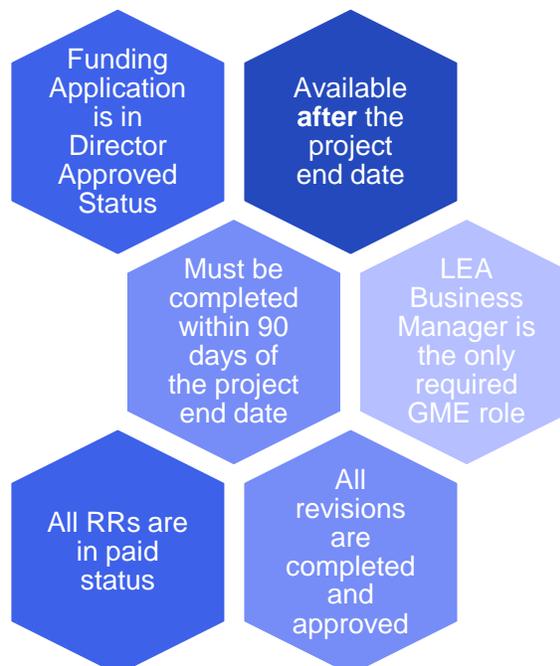
Reimbursement Request

Key notes to consider when creating a Reimbursement Request (RR):



Completion Report

Key notes to consider when creating a Completion Report (CR):



Need Assistance?

Grants Management System (GME)	Passwords/ADEConnect Support
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Email: grants@azed.gov	Email: adesupport@azed.gov