

TITLE II-A (For LEA Use – Do not submit to ADE.)

Minimum Requirements for FY2020 ESEA Consolidated Application Submission The items on this document must be completed, with some noted exceptions, prior to submission of the FY20 ESEA Consolidated Application in GME.

ESEA Consolidated Application

- ☐ **Expenditure details for Professional Development (conferences and consultants) will be required in the ESEA Consolidated Application.** Include in the line item number of participants, name of conference or consultant, location, number of days or time frame (if applicable), content, and total cost.
- ☐ Ensure that all function codes and object codes match the USFR Guidance Requirements. See **USFR Coding for Title II-A Expenditures** in the Grants Management Resource Library.
- ☐ If Recruitment and/or Retention Stipends are allocated, a completed template and board policy must be uploaded into **Title II Related Documents**.
- ☐ Pre-Award Form has been completed and uploaded into GME **TITLE II Related Documents** if the LEA has incurred pre-award costs prior to receiving Substantial Approval for FY20 application. The date at the top of the Pre-Award Form is to be dated July 1, 2019.
- ☐ FY19 Assurances must be completed by all LEAs. Assurances can be found on the **Title II Assurances** page.
- ☐ FY19 Program Details must be completed by all LEAs. There are programmatic questions within the **Title II Program Details** page. These are mandated under ESSA.
- ☐ FY19 FFATA & GSA Verification must be completed by all LEAs. FFATA questions can be found on the **Title II FFATA & GSA Verification** page.
- ☐ FY19 Tribal School Consultation. This form is found in **TITLE I Related Documents**. There is only one form to complete that includes both Title I and Title II information. Upload the Tribal School Consultation document in **TITLE I Related Documents**.

Private Schools

- ☐ FY19 Affirmations of Consultation with Private Schools has been completed, Title II-A funds box is checked (if applicable), document is signed, and uploaded in the GME system. This document can be found in **TITLE I Related Documents**. There is only one form to complete that includes both Title I & Title II information. Upload the Affirmations of Consultation document in **TITLE I Related Documents**. (Not applicable to charter schools.)
- ☐ FY19 **Title II-A Eligible Private School Service** page has been completed. Each private school has been delineated as to “participating” or “not participating”. The total allocation for the participating private school matches the formulaic calculations previously determined and has been entered next to each participating private school’s name. A sample model showing calculations can be found in the Grants Management Resource Library.

Appropriately Certified Teachers

- ☐ Note: Items related to Appropriately Certified Teachers will be monitored by your Title I Specialist. Deadline to enter all teachers into the Teacher Input Application is October 1, 2019.

LEA Integrated Action Plan (LIAP) in ALEAT

- ☐ The **FY20 LEA Integrated Action Plan (LIAP)** has been completed in ALEAT: All Principles/Goals/Strategies/Action Steps have been updated and other changes to the plan from FY19 to FY20 have been made based on review of school(s) Comprehensive Needs Assessments (CNA). The LIAP reflects/aligns with the budgeted expenditures in the Title II-A portion of the ESEA Consolidated Application. **Funding Details** are explained in the ESEA Consolidated Application, i.e., Professional Development conference registration, number of teachers, location; name of consultants, cost per day and content of training. On the other hand, **Program Detail Narratives** are to be provided in the LIAP; i.e., purpose, implementation steps, evaluation process, etc. All action steps utilizing Title II-A funds have been “Tagged” with the Green FY20 TII LEA funding tag.

Additional items may be required, depending on the LEA’s individual status and circumstances. This will be determined on a case-by-case basis by the Education Program Specialist or Director assigned to your LEA.

